



**MOI UNIVERSITY**

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**SCHOOL OF BUSINESS AND ECONOMICS**

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## **NOTICE OF SPECIAL/SUPPLEMENTARY EXAMINATIONS**

This is to notify ALL students that Special/supplementary examinations will commence from Monday 19<sup>th</sup> October 2020 to Friday 23<sup>rd</sup> October 2020. Registration for the examinations will be done in the student portal under Academic requisitions tab. The following requirements should be adhered to;

1. All supplementary examinations should be registered and the applicable fees paid
2. All special examination requests must be accompanied with a written request clearly indicating why the student did not attempt the examination(s) during regular university examinations session. This should be uploaded for approval by the CoD.
3. Registration period will end on Thursday 15<sup>th</sup> October 2020 at 17:00 Hrs. Only registered students will be allowed to sit for the examinations. Students are advised to download their examination cards.

A handwritten signature in black ink, appearing to read 'Josephat Cheboi'.

**DR. JOSEPHAT CHEBOI**

Dated 8<sup>th</sup> October 2020

**Ag. DEAN, SCHOOL OF BUSINESS & ECONOMICS**



ISO 9001:2015 Certified Institution)